

SANTA CLARITA VALLEY FACILITIES FOUNDATION

SPECIAL MEETING

December 15, 2008

MINUTES
(Unapproved)

I – PRELIMINARY

A. Call to Order

The Special Meeting of the Santa Clarita Valley Facilities Foundation was called to order by President Richard A. Patterson at the Foundation office, 26308 Spirit Court, Santa Clarita, California, at 5:11 p.m.

B. Roll Call and Establishment of Quorum

Board Members present:

Mr. Richard Patterson, President
Mr. Gary Condie, Vice President
Mr. Marc Emmer, Member
Ms. Kris Hough, Member
Mr. Steve Sturgeon, Member

Board Members absent:

Mr. John Hassel, Secretary/Treasurer
Mr. Jaime Castellanos, Member

Guests:

Ms. Gloria Mercado-Fortine, Governing Board member, Hart District
Mr. Rob Gapper, Chief Operations Officer, Hart District
Mr. John Calvert, Consultant
Mr. Bob Lee, Consultant
Ms. Teresa Todd

C. Approval of Agenda

A motion was made and duly seconded to approve the agenda as presented.

Motion: Condie

Second: Hough

Record of Board Vote:

Carried: 5-0

D. Approval of Minutes

A motion was made and duly seconded to approve the minutes of the Special Meeting of September 22, 2008 with the following revisions:

I-A – CLOSED SESSION

- A. Four Board members were present. Also present were Mr. Gapper, Mr. Calvert, Mr. Lee, and Mr. Mallick.
- B. Four Board members were present. Also present were Mr. Gapper, Mr. Calvert, and Mr. Lee.
- C. Four Board members were present. Also present were Mr. Gapper, Mr. Calvert, Mr. Lee, and Mr. Mallick.

Motion: Condie

Second: Hough

Record of Board Vote:
Carried: 4-1
Abstained: Sturgeon

The Board adjourned to Closed Session at 5:13 p.m. and reconvened to Public Session at 7:20 p.m.

I-A – CLOSED SESSION

It was agreed to move item C up in the agenda.

C. Pending Litigation – Government Code Section 54956.9. Conference related to Public Agency.

Five Board members were present. Also present were Mr. Gapper, Mr. Calvert, Mr. Lee, and Mrs. Mercado-Fortine. Mr. Patterson indicated that the Foundation would adopt the Hart District conflict of interest code and that directors would comply with disclosure reporting as required.

A. Real Property Transaction – Government Code Section 54956.8. Real Property: Potential land acquisition of Tentative Tract Map No. 062000 and a portion of Tentative Tract Map No. 060030 (Sterling Gateway) for a senior high school site located in the Castaic area to be utilized by the William S. Hart Union High School District. Conference with Real Property Negotiator: Richard Patterson. Under Negotiation: Terms and conditions.

Five Board members were present. Also present were Mr. Gapper, Mr. Calvert, Mr. Lee, and Mrs. Mercado-Fortine. No action was taken.

B. Real Property Transaction – Government Code Section 54956.8. Real Property: Potential land acquisition for junior high and senior high school sites, to be utilized by the William S. Hart Union High School District, located in the northeastern portion of Santa Clarita in the County of Los Angeles (Sierra Highway Project). Conference with Real Property Negotiator: Richard Patterson. Under negotiation: Terms and conditions.

Five Board members were present. Also present were Mr. Gapper, Mr. Calvert, Mr. Lee, and Mrs. Mercado-Fortine. No action was taken.

II – PUBLIC COMMENTS

Speaking on behalf of the Committee for Safe Schools, Mrs. Cam Noltemeyer voiced her concerns about Sterling Gateway being selected as the next high school site.

III – SPECIAL ITEMS

A. Recognition – John Hassel

In recognition of the passing of John Hassel, Ms. Todd was commissioned to design a tribute. She presented a beautiful plaque honoring Mr. Hassel and Board members were given the opportunity to sign the plaque, which will be presented to Mrs. Hassel as a keepsake.

B. Audit Report for the Period Ending June 30, 2008

Mr. Condie presented a draft version of the Audit Report for the period ending June 30, 2008.

A motion was made and duly seconded to approve the draft Audit Report for the period ending June 30, 2008, with no substantive changes.

Motion: Sturgeon

Second: Hough

Record of Board Vote:

Carried: 5-0

C. Ratification of Agency Agreements for Property Tax Reduction

Mr. Patterson explained that the firm of ProperTax had been contracted to apply for 2009 property tax reductions for parcels held by the Foundation, with the exception of the Hasely/Sloan and South Summit sites. The contractor will be paid only if savings are realized.

A motion was made and duly seconded to ratify agency agreements for 2009 property tax reductions with ProperTax, Appeals Professionals.

Motion: Condie

Second: Hough

Record of Board Vote:

Carried: 5-0

D. Proposal for Services Related to the 2008 Annual Report

The Board discussed options for developing and distributing the 2008 Annual Report.

A motion was made and duly seconded to engage a vendor to develop the 2008 Annual Report, in possibly either a tri-fold or 4-page format and with reduced distribution, for an amount not to exceed \$5000 for design services.

Motion: Sturgeon

Second: Hough

Record of Board Vote:
Carried: 5-0

E. Gymnasium Acoustical Treatment Project Update – West Ranch and Golden Valley High Schools

Mr. Rob Gapper presented a conceptual project estimate for the gymnasium acoustical treatment projects at West Ranch and Golden Valley High Schools. He also stated that he had presented a cost-sharing proposal to the City of Santa Clarita for this project. He will continue discussions with the City and report back at a later date.

F. IRS Approval and FTB Confirmation of Non-Profit Status

Mr. Patterson indicated that the Foundation's request to change from 501(c)4 to a 501(c)3 corporation had been approved by the IRS and approval from the Franchise Tax Board is pending. The primary benefit of the status change will be in the form of property tax relief.

G. Risk Management/Insurance Coverage

Ms. Hough has agreed to review the Foundation's insurance policies and coverages and will assume risk management responsibilities.

H. Board Vacancy

Mr. Condie and Mr. Emmer agreed to serve on a committee to nominate candidates to fill the vacancy on the Board left by Mr. Hassel. Mr. Sturgeon and Mrs. Mercado-Fortine will solicit nominations from the Hart Governing Board based upon criteria provided by Mr. Condie. It was also suggested that a training binder for new members be compiled and that a plan of succession be established.

A motion was made and duly seconded to appoint Mr. Emmer and Mr. Condie to serve on a nominating committee to fill the vacancy on the Board.

Motion: Hough

Second: Sturgeon

Record of Board Vote:
Carried: 5-0

IV – ADJOURNMENT

The meeting was adjourned by consensus at 9:12 p.m.